

*As of 7/10/20*

## **Overview**

City of San Diego's Supplemental Guidelines for street closure permits to facilitate outdoor dining and retail must comply with, and are superseded by, County Public Health Orders, California Department of Public Health guidelines, and City of San Diego guidelines. *It is the responsibility of the applicant to be aware of additional regulations and guidelines as they are issued.*

Please refer to the Special Events Planning Guide for requirements of special event street closure permits. However, due to the current public health guidance, County Public Health Orders will necessitate additional requirements.

The authorized organizer **MUST** submit a plan addressing all standard and supplemental guidelines for review prior to final approval by the Special Events and Filming Department. Completed applications require a **minimum of 10 business days** prior to approval and issuance of permit.

Please note that this policy direction is current as of 7/10/20, but may change subject to our continuing adoption of public health guidance to ensure measures to reduce the spread of COVID-19 are followed.

## **SUPPLEMENTAL GUIDELINES**

### **County Health Requirements**

Host Organization must fill out the [Safe Reopening Plan](#). Requirements are applicable to employees and volunteers.

### **Permit Conditions**

*These modifications to the City of San Diego's Special Events permitting process outlined in the Special Events Planning Guide to facilitate outdoor dining and retail as permitted by ABC are temporary and in effect until social distancing requirements are lifted by San Diego County Public Health Orders or through December 31, 2020, whichever comes first.*

- 1) Due to current public safety staffing limitations and current County Health guidelines prohibiting large events or gatherings, recurring street closure permits for expanding dining and retail operations will not be issued for the major federal, religious, traditional and informal holiday or celebrated dates. Applications for these dates must be submitted separately and may be subject to event gathering guidelines.

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- 2) Modifications are subject to our continuing adoption of public health guidance to ensure measures to reduce the spread of COVID-19 are followed. Deviations from proposed plans, perceived risk to public health and to our public safety resources will result in suspension of permits.
- 3) Changes to operational dates must be submitted 30 days in advance of effective date change and operating dates must be within the final approved permitted dates.

### **Capacity**

If the restaurant/food facility relocates their tables and seating outside to facilitate social distancing, while using the same number of approved tables and seats, a permit from DEH is not required. Be advised that the addition of more tables/seating (increased capacity), added food service or wait stations, entertainment, or added portable toilets is prohibited. The [San Diego Food Facility, Restaurant, Bar, Winery, Brewery Operating Protocol](#) must be completed, posted, and adhered to at all times.

Restaurants must adhere to the [San Diego Safe Onsite Dining Plan](#) and other regulatory requirements.

#### **Example:**

- Restaurant has a capacity of 50 guests for the size of the restaurant.
- Restaurant set-up within the expanded outdoor dining area will allow the restaurant to locate tables to adhere to County dine-in protocols (i.e. social distancing and waiting areas, etc.).
- Capacity can remain at or up to the original approved amount as a result of increased footprint created by expanded dining if the distancing meets or exceeds the required amount as established by the Safe Onsite Dining Plan protocols.

### **Monitoring and Barrier Staffing**

- 1) The order prohibiting social gatherings does not apply to this outdoor dining and retail process but there must be more than enough space for social distancing within the venue due to fluid movement. Therefore, the City is requiring the following:
  - a) Blocks do not have to be separated and can be continuous. Staffing available at each intersection and end block for emergency vehicle access during operating hours and set-up/take-down, subject to review. Twenty-four (24) hour continuous street closure requests will be subject to a public safety review and would require security to ensure access is available for emergency vehicles only.

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- b) Monitoring must occur to maintain social distancing. Cannot block sidewalk access or traffic or create impacts to general pedestrian access.
- c) As required in the dine-in plan, customers waiting for tables or to shop must queue up and there should be temporary markings on the ground to show 6 feet distance. Restaurants and retailers must ensure that queues do not interfere with pedestrian access or with adjacent venues.
- d) A monitoring plan shall be submitted for social distancing and adherence to guidelines for the permitted areas, including where customers will be directed to if number of customers waiting to enter the restaurants, retailers or permitted areas exceed number of marks in queue line.

#### **Outdoor Dining and Retail Set-Up**

- 1) Expanded dining and retail areas must be clearly delineated so that it is clear which restaurant or retail area is responsible for the outdoor seating or shopping areas located in front of their establishment.
  - a. Expanded seating or shopping areas must have a separation of space to allow for social distancing between establishments.
- 2) Provide plan for signage and signage examples at dining establishments (i.e. placards, etc.) regarding consumption of alcohol is limited to the dining establishment boundaries.
- 3) No Portable Restrooms.
- 4) No common seating areas or comingling of space.
- 5) Tape or decals on ground to signify boundaries of the 20-foot fire lane must be installed prior to set up and removed at end of the event. If violations occur, Fire or PD inspections will be implemented with respective fees.

#### **Entertainment and Services Restrictions**

No product demonstrations, food samplings, live music, entertainment or activities in the public right of way that would encourage groups to gather or linger.

#### **Outreach Plan**

If the outdoor dining and retail set-up will require vehicles to be towed due to use of parking spaces, the applicant must submit an **outreach plan** that will adequately notify residents that the program will be in effect as of (effective date) and vehicles will be towed. Outreach Plan must include additional **temporary** signage for no-park notification **three days in advance**. Effective outreach can greatly reduce the cost to the applicant to have vehicles removed.

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**Disabled Parking Spaces**

City Council Policy requires special event activities that cause the temporary removal or closure of existing blue zones, to replace the blue zones with appropriately sized temporary alternatives nearby on a one-to-one basis for the duration of the removal or closure. Please provide number of ADA parking spaces displaced by the street closure and the location of the relocated ADA spaces.

**Alcohol Management Plan - Temporary Guidelines**

Please review and sign the attached form.